

TOWN OF GRANVILLE
SELECTBOARD MEETING MINUTES
Monday, February 11, 2019
CALL TO ORDER 5:30 PM

Subject to Final Approval

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Participants: Selectboard Members, Bruce Hyde/Chair, Jim Dague and Richard Poole.

Nancy Needham, Cheryl Sargeant, Nancy Demers, Gene Hammond, Marilyn and Shawn Doughrity.

Guest: Jenny Austin/Dubois & King

1. Public Communications and Comments

- Cheryl suggested the street light next to the new post office isn't needed as the lights installed on the building are very bright. The subject of moving the street light to another location will be added to next month's meeting. Marilyn submitted a copy of town official's job descriptions to the board.
- Hear from Jenny Austin, Project Engineer from Dubois & King regarding alternate layouts for the Post Office Hill Culvert Project, FEMA DR#4330. Project engineer drawings were reviewed with the board. A final draft will be sent to the board for final approval.
- Hear from Delinquent Tax Collector, Nancy Needham
The board discussed with Nancy her procedure for collecting delinquent taxes. Nancy has served as Delinquent Tax Collector for 35 years. The board discussed implementing the use of the NEMRC system for tracking individual delinquent tax payer payments. Nancy said she would but there were issues that need to be resolved with the NEMRC program. Jim will contact NEMRC regarding those issues. Nancy agreed to provide a monthly delinquent tax report to the treasurer showing individual delinquent tax payers balances due. Jim asked if Nancy notifies delinquent tax payers they can request an Abatement Hearing if unable to pay their taxes? Answer: No.

2. Amend/Approve Agenda-No amendments or additions were made.

3. Financial

- Approve Warrants for payment- There was a discussion over the Highway Order. Two more invoices were added on to the order and approved for payment. The sand pile was also discussed. Jim asked to be reimbursed for his purchase of a GPS (highway supply budget expense). Payment will be on next month's order.

- Morgan Stanley Account- Jim proposed moving the funds from the Morgan Stanley account to TD Ameritrade. Bruce made the motion to move the town's investment funds from Morgan Stanley to TD Ameritrade. Motion was seconded by Jim. All were in favor.

4. Approve Minutes

- January 21, 2019 minutes- Jim moved to approve the minutes as posted on the website. Motion was seconded by Richard. All were in favor.

5. New Business

- Planning Commission Draft Town Plan – The board discussed procedure for adopting the Town Plan. The Planning Commission is working with Two Rivers in drafting the plan, later the board will review. The public will have their chance to review and comment at a warned meeting.
- Contract with TRORC (Hazard Mitigation Plan)-Subject tabled till next meeting.
- Applications to rent the Town Hall on March 9 & April 6, 2019- Richard moved to approve both applications to rent the Town Hall. Motion was seconded by Jim. All in favor. The clerk asked the board to review the section on the application for renters insurance for more clarification.
- Approve request to pass through Granville from Vermont Gran Fondo (cycling event)- Bruce made the motion to approve the cycling event on June 29, 2019. Motion was seconded by Richard. All were in favor.
- Town Meeting Review
Jim will take the lead on the Road Commissioners Report at Town Meeting. Discussed contacting Moss Glen Grange about some type of food service during Town Meeting, instead of dinner suggesting serving coffee and dessert?

6. Roads

- Winter maintenance on Gene's Road- Bruce made a motion to continue snow plowing on Gene's Road up to the Bagley Camp Trail. Richard seconded the motion. Two in favor and one opposed. Motion passed.

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- Discuss mud season road maintenance- There was a discussion over the road condition resulting from a recent thaw. Per Jim's recommendation: Bruce made the motion to have Randy Andrew on call for mud season for road service. Jim seconded the motion all were in favor. Randy will use his tractor to scrape roads during mud season.

There was a discussion regarding not having a Road Commissioner for the winter season. After a discussion Jim declined taking the position of second Road Commissioner. The interim Road Commissioner has been out town for the winter season and no individual or board member has been designated to overseeing the town's highway maintenance during his absence, causing concern by some members of the board. Without an appointed official available, the board will have to take up any road decisions such as hiring contractors, during a duly warned open meeting. There was also a discussion regarding the applying for new road grants, Jim stated that writing applications for highway grants will fall on the Road Commissioner when he returns.

- Discuss additional electrical outlet needs as requested by Mike Avery- Jim volunteered to oversee hiring an electrician to install another outdoor outlet at the Fire Station.

7. Old Business

- Update on Mathews Vs Town of Rochester-The Town of Rochester is waiting to hear from the court on their motion for dismissal.
- Appoint Green- Up Day Coordinator-Moss Glen Grange was reappointed to continue as Granville's green-Up Day Coordinator.

8. Public Communication and Comments – No communication or comments were given.

9. Items for Next Agenda

- Street Light
- TRORC
- Road Commissioner position

10. Adjourn

Meeting was adjourned at 8:25 pm.

Respectfully Submitted By:

Kathy Werner

Town Clerk/Treasurer

DRAFT