

## TOWN OF GRANVILLE

### SELECTBOARD ORGANIZATION MEETING MINUTES

Monday, March 11, 2019

*Subject to Final Approval*

Call to Order 5:30 pm

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Participants: Selectboard Members: Bruce Hyde/Chairman, Richard Poole and Jim Dague  
Public: Marilyn and Shawn Doughrity, Gene and Jacqueline Hammond, Nancy Demers, Cheryl Sargeant, Kenneth Beattie, Jim Leno and Rick Andrews. Kathy Werner , Town Clerk/Treasurer.

#### 1. Public Communications and Comments

Cheryl said several people have been trying to drive on West Hill Road when it's not passable and needing to be pulled out. This section of road is not plowed in the winter. There was a discussion on ways to prevent cars from driving up there in the winter such as posting a Road Closed sign or plowing up a snow bank. Cheryl also reported she has heard complaints about lack of sanding on Town roads. Marilyn asked about the old refrigerator sitting in the Town Hall entry. Jim Leno brought in a copy of The Herald from the January publication of the Granville Selectboard minutes. The minutes made a statement regarding a wet sand issue. A discussion followed on ways to address the situation for better drainage for the sand pile. Jim Dague brought up the topic of mowing and other contract renewals. Topic will be added to April's regular meeting.

#### 2. Amend/Approve Agenda

Amendments made to the agenda:

Dubois and King Engineer Plans for Culvert Replacement under Old Business

Morgan Stanley under Financials

FEMA Coordinator under Appointments

#### 3. Organization

Before proceeding there was a discussion over the procedure for drafting the agenda and posting the minutes to the website and newspaper. Jim would like to be able to read the agenda and minutes before the postings. Draft agendas will be emailed out Thursday before the regular meeting to all board members and posted on Monday. Draft minutes will be emailed to all board members on Thursday after the meeting and posted the following Monday.

Elect Board Chair – Jim nominated Bruce Hyde and was seconded by Richard. All were in favor.

Appoint Clerk to the Board – Bruce nominated Kathy Werner and was seconded by Richard. All were in favor.

Set Regular Select board meeting dates for the next 12 months – After a discussion the Regular Selectboard Meetings will be held on the second Wednesday of each month. Meetings will be held at the Town Clerk Office at 5:30 pm.

Name primary newspaper for Public Notices and advertisement – The Randolph Herald was named as primary newspaper.

Set two locations for posting notices (in addition to in or around the Town Clerk Office) – Notices will be posted at the Granville General Store and the Granville Fire Station.

Appoint Fence Viewer(s) – Jim made the motion to appoint Judy Wood and Danial Sargeant as Fence Viewers. The third position is to remain vacant. Motion was seconded by Richard. All were in favor.

Appoint pound keeper – Will remain vacant.

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Appoint inspector(s) of lumber, shingles and wood – Will remain vacant.

Appoint weighers of coal – Will remain vacant.

Appoint town service officer – Bruce nominated Cheryl Sargeant and was seconded by Jim. All were in favor.

**4. Appointments:**

Appoint Planning Commissioner member(s) for a 4 year term ending March 2023 – Jim nominated Judy Wood and was seconded by Richard. All were in favor.

Appoint Conservation Commissioner member(s) for a 4 year term ending March 2023 – Jim nominated Megan Bender and Mike Egan. Motion was seconded by Richard. All were in favor.

Appoint Park and Recreation Committee member(s) and set term limits? – Sean Linsky, Brooke Winslow, Norm Arseneault, Mike Eramo, Butch Foster, Erika Linsky and Roger Staus were all reappointed. Term limit not set.

Tree Warden – Jim Nominated Norm Arseneault and was seconded by Bruce. All were in favor.

ECFiber Representative and Alternate – Richard was appointed as representative and Bruce as the alternate representative.

Appoint Animal Control Officer – Jim nominated Mark Belisle and was seconded by Richard. All were in favor.

Appoint Buildings and Grounds Manager – Jim nominated Mark Belisle and was seconded by Richard. All were in favor.

E911 Planner – Richard nominated Mark Belisle and was seconded by Jim. All were in favor.

Local Emergency Services Coordinator – Jim nominated Mark Belisle and was seconded by Richard. All were in favor.

Road Commissioner – Will remain vacant.

Sexton – Will remain vacant.

White River Valley Rescue Representative – Jim nominated Danial Sargeant and was seconded. All were in favor.

Agent to Convey Real Estate – Bruce nominated Cheryl sergeant and was seconded by Richard. All were in favor.

Town Liaison to the Granville Volunteer Fire Department, INC – Jim nominated Victoria Crowne and was seconded by Richard. All were in favor.

Town Website Manager – Jim nominated Diane Eramo and was seconded. All were in favor.

FEMA Coordinator – Bruce nominated Norm Arseneault and was seconded by Jim. All were in favor.

**5. Financial**

Morgan Stanley – Bruce made the motion for the Town Treasurer to set up an investment account at Bar Harbor Bank and transfer the Morgan Stanley holdings. Motion was seconded by Richard. All were in favor.

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Review Monthly Financial Reports – Jim requested to have the financial reports available on Monday before the Wednesday regular meetings. Financial reports will be emailed to the board members by 4:00 pm Monday before the regular meeting.

Approve Warrants for Payment - Orders were reviewed and signed. Bruce made the motion to pay for snow shoveling a one hour minimum. Motion was seconded by Richard. All were in favor.

6. Approve Minutes

February 11 Minutes – Richard moved to approve the minutes and was seconded by Bruce. All were in favor.

7. New Business

2019 Liquor License Renewal Application – Granville General Store – Jim moved to approve the Liquor License Renewal and was seconded by Richard. All were in favor.

2019 Tobacco License Renewal Application – Granville General Store – Jim moved to approve the Tobacco License renewal and was seconded by Richard. All were in favor.

Street Light – Richard moved to eliminate the street light and was seconded by Jim. All were in favor.

8. Roads

Dubois and King Engineer Plans for Culvert – Jim moved to accept the engineer plan to replace a culvert on Post Office Hill. Motion was seconded by Richard. All were in favor. The culvert replacement is part of the FEMA DR#4330 grant project.

9. Report from Constable – None was given.

10. Old Business

Hazard Mitigation Services Plan (agreement with THROC) – Jim moved to approve signing the agreement and was seconded by Richard. All were in favor.

11. Executive Session – Bruce moved to go into executive session at 8:10 pm to discuss a contract that would put the town at a disadvantage if discussed publicly. Motion was seconded by Richard. All were in favor with none opposed. Ken Beattie joined in the executive session. At 8:25 Jim moved to come out of executive session and was seconded by Richard. All were in favor. No action was taken.

12. Public Communication and Comments – None were given.

13. Items for Next Agenda

Review Mowing, Winter Road Maintenance and Other Contracts.

14. Adjourn

Jim moved to adjourn at 8:26 pm. Motion seconded by Richard. All were in favor.

Respectfully Submitted By:  
Kathy Werner, Clerk to the Board