

Town of Granville
Selectboard Meeting
Wednesday April 10, 2019
5:30pm at the Town Clerk Office

Attendance: Mark Belisle, Cheryl Sargeant, Jackie Hammond, Gene Hammond, Marilyn and Sean Doughrity, Kevin Bagley, Peter Newton, ACSD, Brent Newton, ACSD, Ken Beattie, Victoria Crowne, Jim Dague, Bruce Hyde, Dick Poole and Norm Aresenault.

1. Public Communications and comment:

Sean Doughrity was concerned that the emergency meeting wasn't warned. The Selectboard felt it was an emergency meeting. They did their best to follow open meeting qualifications.

- Meet with Sheriff Peter Newton-
 - Sheriff Newton wanted to introduce himself to us. Traffic control \$28.50 plus mileage for 1 officer in a car.
 - The Sheriff's office will now do permitting for Road usage with trucks for reasonable access from the Class I highways to town roads. They will take care of the compliance for these permits with the Sheriff's office instead of using other companies.
- Mike Avery Winter Roads Review- Mike Avery couldn't make the meeting. He will not be able to do our winter roads. We will go out to bid again.
- Open Grading Bids- we received 2 bids. Beattie Earthworks \$92/hour and Randy Andrew \$115/hour- the board will consider voting and have a warned meeting to choose a contractor on 4/24/19

2. Amend/Approve Agenda- **Dick Poole moved to approve amendments to today's agenda. 2nd by Jim Dague. All in favor.**

3. Financial

- Approve Orders for Payment- All orders were signed as presented.
- Review Financial Statements-It is suggested to make the transfer of monies before printing financial statements so it is more current.

4. Approve Minutes

- March 11, 2019 Minutes- the Board wanted to clarify "which" street lamp was to be turn off. Amended minutes as such. **Jim Dague moved to accept minutes as amended. 2nd by Dick Poole. All in Favor**
- April 1, 2019 Minutes- **Jim Dague moved to accept the 4/1/19 minutes as posted. Dick Poole 2nd All in Favor.**

5. New Business

- Appoint selectman's Clerk for the period April- June 2019 **Jim Dague moved to have Victoria Crowne be the Clerk to the board for the**

rest of the fiscal year. Dick Poole 2nd All in Favor. Thank you to Kathy Werner for her service.

- Appoint Selectman to Bid a Tax sale on Saturday May 4, 2019 at 10am- **Jim Dague moved to have Bruce Hyde represent the town at the tax sale and bid for the town. 2nd by Dick Poole. All in Favor**
- Review contracts for Mowing town properties and cemeteries- they are coming up for renewal next year, Winter Road Maintenance-We will be bidding out our winter maintenance once we get our specifications out. We will have an advertisement to approve at next meeting.
- Town Assessor computer Requests- Steve Twombly made some requests for proper “server“ set up and to purchase a special computer program to make it easier and cheaper to assess for the town. Jim Dague will research both of these issues.

6. Roads

- Appoint road Commissioner- tabled until job description is finished.
- Approve preliminary plans for Post Office Hill Large Culvert FEMA project- Norm Arsenault reminded the board that we don't have approval for Scope of work change from FEMA. **Jim Dague moved to approve preliminary plans for the Post Office Hill Large Culvert FEMA Project. Dick Poole 2nd. All in Favor.**
- Discuss drainage improvement of Sand Pile area and Acquisition of Winter Sand 2019-2020- **Jim Dague moved to have Ken Beattie and himself do some preliminary research under sand Pile to assess needs for drainage. 2nd by Dick Poole. All In Favor**
- Discuss Mud Season Data collection- review mapping and GPS usage or doing thing the old way for Road project areas. Bruce Hyde will schedule an informational meeting soon with “Better Back Roads”, a division of VT transportation.
- Discuss Grants (receiving and pending)-Discuss grant for Stone going up Maston Hill that needs to be done before fiscal end. There are 6 Pending culvert grants out.
- Develop detailed schedule for FEMA projects in progress- Norm Arsenault encouraged board to act quickly on ALL permits for projects to push things forward in time.
- Post Office Hill Culvert Stream Alteration permit and wetlands permit-needs property owners signatures for permits.
 - **Dick Poole moved Post Office Hill Culvert Stream Alteration permit project #6361- 2nd by Jim Dague for a \$200 fee. All in Favor.**
 - **Dick Poole moved to proceed with #6361 Permit application for the Wetlands on Post Office Hill road Culvert for a fee of \$656.25 2nd by Jim Dague. All in favor**
- Easement Letters Post Office Culvert- only 2 landowners needed now. Bruce will contact them.

- TAP (Transportation Alternate Project Grant)- culvert #13 Town Line Road \$153,516 =FED/ town= \$38,379= \$191,895 total. **Dick Poole moved to accept this Grant. 2nd by Jim Dague. All in favor.**

7. Old Business

- Update on secure enclosure for Video recorder and grant progress- \$1700 cost and PACIF Grant=\$500
- Update on ECFiber installation at town hall- We are trying to use the old pole conduit to connect to the new pole conduit later in the spring.
- Update on SERC 2018 Filing Status- Mark Belisle said it is done and copies are ready.
- Update on EMERGENCY MANAGEMENT PLAN/TORC grant- TORC will be getting involved.
- Post Office GMP light- **Dick Poole moved to leave the Post Office light on until we have further discussions with USPS. 2nd by Jim Dague. All in favor**
- VMERS Application- Group A—Vermont Municipal Employee Retirement System. We need to finalize the application. -Tabled until we get more information.
- Job Descriptions for Road and Clerk Positions-
 - Jim Dague is willing to take on road commissioner position up to July 1. **Dick Poole moved to approve Jim Dague as interim Road Commissioner. 2nd by Bruce Hyde. All in Favor**
 - Jim Dague would like to finalize the Road commissioner and Clerk to the board Position descriptions. Discussion to table and work on qualifications they can agree on.

8. Public and Communications and Comments- none

9. Items for Next Agenda 4/24/19- Roads, Sand pile information by Jim Dague and Ken Beattie, Job descriptions, town assessor requests, VMERS information, ad for mowing and winter road maintenance, Grading contract bids and US Forest service road agreement.

Jim Dague moved to accept minutes as read. 2nd by Dick Poole. All in favor

10. Adjourn- **Jim Dague moved to adjourn 8:45pm Dick Poole 2nd . All in favor**

Respectfully submitted by Victoria Crowne.