

## Granville Selectboard Meeting Minutes

April 24, 2019

### **DRAFT**

In attendance:

Bruce Hyde, Chair, James Dague and Richard Poole; Selectboard, Nancy Demers, Assistant Town Clerk.

Public: Cheryl L. Sargeant, Assistant Board Clerk; Gene & Jackie Hammond, Jay Benson, Kenneth Beattie and Gail Webster.

Call to Order: 5:30 p.m.

### **Public Communication:**

- Gene Hammond will record the meeting in the absence of the Doughrity's who normally do.

### **Amend/Approve Agenda:**

- Add Spring roads and move road discussion up along with Kennedy Road and Short Hills Way Work.

### **Financial Reports:**

- Orders were approved as written.

### **Minutes:**

- April 16, 2019 Minutes Jim made the motion to accept the minutes and Richard seconded. All those in favor.

### **New Business:**

- None

### **Roads:**

- Jay Benson and Gail Webster attending for the Kennedy Road and Short Hills Way work as it affects their properties. It is understood that the Town classified Short Hills Way to eliminate the need for a bridge replacement to save the Town monies. The work that is still needed is some gravel and tree cutting and perhaps some waterbars. The Town is only responsible for water issues on Class 4 roads. Jay would like 2 large pine trees for lumber which the Selectboard agreed to. Jay also asked to have 5 yards of gravel dropped at the bottom of Kenney Road for which Jay offered to use his equipment to place the gravel in low areas along Kennedy Road and Short Hills Way to make repairs. The Road Commissioner will report back after assessment of the roads.

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- Kenneth Beattie has been hired to repair the washout at the bottom of Kennedy Road between the first bridge and Route 100 that occurred during a heavy rain event last winter. Richard moved to accept the offers and Jim seconded. All in favor.
- Grading Bid and Contract Jim moved to award the grading bid and contract to Beattie Earthworks LLC and Richard seconded. All in favor.
- Discussion of work needed to be done on Maston Hill near Bagley's and Stauss', North Hollow near Turnbull's and Town Line Road near Twitchell's. Richard has a map that he developed during mud season and will work with Jim and Ken to mark those spots. Work will begin the first week of May at the major spots and the 2000 yards of paid gravel will be spread in needed areas by summer. There is a grant for the portion of Maston Hill at Bagley's. It was agreed that the mud situation by Bagleys was a top priority.
- Sand pile update Jim reports that the base is not full of clay; no water in the bottom but they did find a black layer of dark stuff which would not allow the water to go through. There is about 1,200 yards of sand left and the Town would need at least 1,000 yards delivered in July for winter sanding. After discussion it was decided to have the area profiled to drain the water away through a drain system and pile the sand so the water drains off.
- Calcium Chloride Tank update Jim will look into the matter and report in May.
- US Forest Service Roads Agreement in the amount of \$3,000.00 to help with maintenance costs of West Hill was approved with a motion from Richard and seconded by Jim. All in favor.
- Post Office Hill Culvert Replacement Bruce reports that he still needs signed approvals from one landowner for the wetlands and easement. All other signed documents have been sent to DuBois and King as they were received. The Town expects to have bid documents for the project at its May meeting.

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- West Hill Slide Bruce reports that we are still waiting to hear from Chris Bump of Vtrans. It may take time with the recent storm damage they are dealing with. We hope to have plans at our May meeting.
- Winter Maintenance Bid Documents are still being worked on.

### **Old Business:**

- Update on ECFiber Dick reports that the Town needs to find the conduit at the telephone pole to see what parts are needed to move the connection over to the new pole and to pull it into the basement. He will ask someone in the community to assist with that project.
- Job Descriptions; Casual Labor positions Steve Mishkit would like to perform the job of ditch and culvert inspector at a rate of \$20.00 per hour. He will mark problem areas and plugged culverts. If he can clean them out easily by hand he will do so while performing the inspections.
- Winter Snow Removal Travis Turnbull will continue to clear the sidewalks and sand along with clearing downed trees with Jim overseeing his work. Some of the trees will have to be cleared by a tree clearing company and Norm Arseneault will mark those trees. Nancy asked if citizens can pick up the cut up trees and it was noted that the trees belong to the property owners so if you want them ask before you just take them. Bruce volunteered to have any wood and debris burned at his place. Road Commissioner Jim will continue to work on it.
- Selectboard Clerk: Bruce does not feel this position should not be an “administrative assistant” and that the main duties of the Clerk include attending all Selectboard meetings, draft agendas, minutes, documents for bidding and contracts. The Clerk needs to be aware of the open meeting law. Bruce will edit further and get back so it can be advertised in the newspaper if no one steps forward.
- Town Assessor Software: The software will cost \$300.00 with a one time installation fee of \$100.00. Bruce moved to approve the purchase and Richard seconded. All in favor. Jim will follow up.

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- Jim will look into the error message on the Town Assessor computer.
- VMERS Update it was discovered that the Town was already a member in the Category A system back in the 1970's when the Town became a Charter member. The Vermont State Municipal Retirement Office says that it will be retroactive contributions in the the approximate amounts of \$8,500.00 for the Town and \$6,000.00 for the Town Clerk/Treasurer. More specifics to follow.
- Security Lock Box Bruce made the motion to not accept the proposal for the approximately \$2000 purchase to install a box for the router and video security system in the basement with a second by Jim. A VLCT grant will only pay \$500 for a secure box around the video recording equipment. All in favor.

### **Public Communication and Comments:**

- Gene Hammond thanked the Selectboard for all the hard work they do.

### **Items for Next Agenda:**

- Town Hall Rental Agreement for the Bach Bash
- Appointment of the Town Fire Warden
- Homeward Bound Animal Holding Shelter Contract

Next meeting will be May 8, 2019.

Bruce made the motion to adjourn the meeting at 7:25 p.m. And Richard seconded. All in favor.

Respectfully submitted,  
Cheryl L. Sargeant