

TOWN OF GRANVILLE
SELECTBOARD MEETING

Wednesday, May 8, 2019

5:30 PM at the Town Clerk Office

Attendance: Bruce Hyde, Jim Dague, Dick Poole, Norm Arseneault, Cheryl Sargeant, Gene and Jackie Hammond, Marilyn and Sean Doherty, Martha Evans-Mongeon(from Dubois & King)

1. Public Communications and Comment

- Marilyn wanted to know about Open Meeting Law training this summer. Bruce will be scheduling with Secretary of State, Jim Condos.

2. Amend/Approve Agenda

- None

3. Financial

- Approve Orders for Payment- Reviewed and signed
- Review financial statements- reviewed- Discussion about more education regarding financial training. Discussion of cleaning things up and simplifying accounts before next fiscal year.
- Line of Credit for upcoming FEMA projects- **Jim Dague moved to allow the treasurer to extend our line of credit for FEMA #4330 for \$300,000. Dick Poole 2nd All in favor**

4. Approve Minutes

- April 24, 2019 Special Selectboard Meeting-**Jim Dague moved to accept the April 24, 2019 Special Selectboard Meeting minutes as written. Dick Poole 2nd All in favor**

5. New Business

- Town Hall rental- **Dick Poole moved to approve both functions Jim Dague 2nd All in favor.**
- Confirm Town Fire Warden- Jim Parrish.
- Animal Shelter- Not contracting with the Addison County Humane Society animal shelter.

- VLCT Government Accounting and Auditing Symposium- Jim Dague will call VLCT for guidance.

6. Roads

- FEMA Projects- Waiting on West Hill information from VTrans.
- DuBois and King Final Plan and Bid Documents- Post Office Road large Culvert project #6361 and final bid documents delivered and reviewed with the board. Discussion re: safely and cost effective measures re: utilities that need to be shut down or relocated. Discussion of process, mapping, permitting, easement letters, mandatory pre-bid meeting May 28th at 10am at the construction site, and Wetland permit timelines. Bids and Bid bonds must be received by 4pm on Wednesday June 12th and will be publicly opened at the Selectboard meeting that evening. Project length is July 1 to November 1, 2019. Discussion about advertising choices. We will receive a digital copy of plans and we will be responsible to provide to bidders. Special Selectboard meeting to acknowledge chosen contractor is June 19th. Discussion of Road closure/detour up to 30 days. **Jim Dague moved to approve plans from Dubois & King as presented and amended today. 2nd by Dick Poole –All in Favor**
- Spring Schedule- Jim Dague presented suggestions for Spring 2019 Road related and prioritized task list. Reviewed and discussed each one. Discussed springs on Maston Hill and perhaps there should be permitting for significant alterations of driveways. We are still waiting on Town Line culvert information from AOT/2Rivers. Consider put that off until next year due to current projects this year. Discussed temporary solution to make it to next year. Discussed crowning and grading of all our roads. Needs to be done as soon as possible. Will probably require another finish grade before summer. Review ditch cleaning, consider doing ditch cleaning first then grading. Discussed parking area off Gene's Road that needs more fill and gravel. Needing to identify culverts when ditching is done. Sand removal off pavement. Roadside mowing discussion. Kennedy Road discussion. Discuss retaining wall evaluations on West Hill and elsewhere.

- Discuss Grants (Received and pending)- Some of these are time sensitive before end of fiscal year.
- Discussion of proof of insurance and workmen's comp paperwork by any contractors working for us to be kept by town and easily accessible to selectboard members.
- Winter Roads Advertisement/Description-will go into the paper next week.
- Roadside Mowing Ad-No ad, Jim will call for estimates.

7. Old Business

- Update on ECFiber installation at town hall- Dick Poole will work with EC Fiber to correctly install fiber to the Town Clerk office.
- Job Description for Clerk Position- Post on bulletin boards for Clerk position instead of advertising.

8. Public Communication and Comments-

- Ron Millard is trying to get more grant money for the Corner School project. Selectboard signed on to his requested support. Ron is doing an excellent job for Granville with this project despite being a second homeowner. Thank you Ron!
- Town Planning commission meeting Friday May 10th at 6:00pm- Public hearing on town plan.
- Victoria Crowne expressed appreciation for the board and the work they do.

9. Items for Next Agenda

- To be Submitted by mail

10. Adjourn- Jim Dague moved to adjourn at 8:30, Dick Poole 2nd All in Favor

Respectfully submitted by Victoria Crowne

