

TOWN OF GRANVILLE  
SELECTBOARD MEETING MINUTES  
TUESDAY, October 9, 2018

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In Attendance:

Selectboard Members: Bruce Hyde/Chairman, Richard "Dick" Poole and Jim Dague  
Kathy Werner/Town Clerk/Treasurer, Steve Mishkit/Road Commissioner,  
Guest: Chris Bump/AOT

Public: Mr. & Mrs. Hotchkin, Nancy Demers, Kate Stauss, Gene Hammond, Marilyn and  
Shawn Doughrity.

***Approved as Amended***

Call to Order: 5:30 pm

1. Public Communications and Comments

Shawn raised the following topics: Selectmen's oversight of the Planning Commission, Planning Commission October Agenda not posted to the Town's website, Planning Commission **October** minutes redactions and their posting to the town website and in The Herald. The resignation of Planning Commission member Cheryl Sargeant and the topic of her resignation not being included on tonight's agenda. Shawn also raised the topic of involving the Planning Commission members in the planned VLCT Open Meeting Training with VLCT.

Mr. Hotchkin raised the topic of a missing road sign at junction of Town Line Road and Buffalo Farm Road and thanked the select board for replacing the sign.

Kate Stauss requested permission to stake a political sign on Town Hall property. Request was granted to place the signs but at a respectable distance from the Town Hall.

Nancy raised the topic of an ECFiber update. ECFiber representative Richard Poole will have an update after their next ECFiber meeting.

Jim noted pot holes were recently repaired on paved sections of Town roads.

2. Amend/Approve Agenda

**Amendments to the Agenda have been highlighted in these minutes.**

3. Financial Reports

- Discuss Budget process 2019-2020 – Preliminary meetings will be held between the Treasurer and Bruce to begin work on the 2019/20 Municipal Budget proposal during November. The Road Commissioner and Jim will do the same on the 20019/20 Highway Budget proposal during December. The selectmen will then review both budget proposals at a duly warned public meeting in January.

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- Jim reviewed and discussed budget line items with the Treasurer. All Orders were signed.

4. Approve Minutes

- Approve Monday, September 10 Minutes – Jim proposed striking sections of the September 10 minutes. A motion was made by Jim to approve the September 10 minutes as amended. Motion was seconded by Richard. All were in favor with none opposed.

5. New Business

- **Request for Approval to Correct Errors and Omission to the 2018 Grand List** – The Selectmen received a letter from the Town Assessor requesting permission to correct two errors to the 2018 Grand List. Jim made the motion to correct error #1 regarding the removal of The Montgomery Timber’s incorrect listing. Motion was seconded by Richard. All were in favor with none opposed. Jim then moved to correct error #2 regarding correcting the listing of the Corner School Resource Center from tax exempt to taxable. Motion was seconded by Richard. All were in favor with none opposed.
- **Winter Road Contract Update** –The Selectboard recently received notice of cancelation of the 2018/19 Winter Road Contract with Griffin and Griffin by their estate attorney. The board will further discuss the matter of the contract cancelation in Executive Session.
- **Logging Road Access Permit Application** – Dave Morrill submitted an application for a logging access permit. The Road Commissioner reported he met with the owner and did an onsite review of their plan. It was recommended the board approve the application. Jim moved to approve the Morrill Logging Access Permit. Motion was seconded by Richard. All were in favor with none opposed.
- **Resignation of Planning Commission Member Cheryl Sargeant** – Cheryl submitted by email her resignation from the planning Commission. Resignation was received by the Town on September 19<sup>th</sup>.
- Review draft advertisement for an engineer to design the final 2 FEMA projects. – Chris Bump from the Agency of Transportation reviewed two drafted RFP’s for hiring engineers to design two separate FEMA Projects. One is to design a repair of a damaged culvert as part of the Post
- Office Hill Slope Stabilization Permanent Repair Project. The second is the Slope Stabilization Permanent Repair Project of West Hill Road and Embankment for a design to make permanent repairs to stabilize a roadway slope adjacent to West Hill.

The bid advertisements are planned to go out in the coming week with three weeks from thereafter for opening bids. RFP' will be made available by request and on the town website.

- Granville Transportation Alternative's Grant app for Town Line Rd Culvert #13 – The Road commissioner has been working with Two Rivers to apply for a grant to upgrade an existing culvert on Town Line Road. The project cost is estimated at \$198,000 with the Town's share estimated as \$38,000. Jim moved to approve the application which was seconded by Richard. All were in favor with none opposed.

#### 6. Report from Constable

No report was given.

#### 7. Report from Road Commissioner

- Granville Pre-Disaster Mitigation LHMP Application Approval- Bruce will follow up with Mark Belisle on this topic.
- West Hill slide repair update – This topic was discussed under *New Business "Review draft advertisement for an engineer to design the final 2 FEMA projects"*

#### 8. Old Business

- **Update on Mathews Lawsuit with Town of Rochester** – The Selectboard received a letter from the Mathew's on October 1<sup>st</sup>. Bruce has left a message with the town attorney for Rochester regarding their letter and is waiting for a response.
- Update on Doughrity et al VS Town of Granville lawsuit – The Plaintiffs accepted the town's proposed settlement on October 1, 2018. The Court approved the settlement on October 6, 2018. Marilyn discussed the appeal process to the Supreme Court. Bruce asked if this was being contemplated by the Plaintiffs. Shawn Doughrity voiced a resounding NO.
- **Amend the May 8, 2017 Minutes per Lawsuit Agreement with Doughrity et al** – per mutual agreement with the Plaintiffs made on October 1, 2018. Selectboard Chair Bruce Hyde stated that the following five topics were incorrectly omitted from the May 8, 2017 select board minutes in violation of the Open Meeting Law. Bruce read out loud the five amendments to the May 8, 2017 minutes:

1. Patti Bordonaro and her mother property owner Barbara Straw expressing concerns about possible overflow parking from proposed Bagley Trail parking area.

2. Patti Bordonaro requested that Bruce Hyde's comments be recorded in the meeting minutes-specifically, "If a problem occurs, the Town will address it".

3. Cheryl Sargeant reported that the Cemetery Commission has a new road planned for Elmwood Cemetery to access the Elmwood Extension burial area.

4. Shawn Doughrity and Marilyn Doughrity requested an update on the relocation of postal services and related potential impacts on access the cemetery, parking/traffic safety and the VT Route 100 scenic byway; and

5. Bruce Hyde responded by directing Planning Commission member Marilyn Doughrity to go to the Planning Commission to change the Town Plan to address negative impacts on scenic beauty and listed impacts as rundown homes, garbage, junk cars and unmaintained yards as examples.

Select board Chair Bruce Hyde continued by stated that the minutes will be posted on the Town website within the statutory required timeframe for the public to inspect. The Selectboard will ask for public comment at the next meeting for input on any topics that need to be added, omitted, or amended. Any topics omitted will be added to the minutes as required by law. In addition their agreement the Selectboard will hold two training sessions on Open Meeting Law provided by VLCT. Training will be held in house and warned as an Open Public Meeting with all then-sitting Selectboard members attending. Bruce strongly encourages all other town officials and appointees of commissions and committees to attend the training as well.

Jim made the motion to accept. Richard seconded. All were in favor with none opposed.

- Update on Post Office – The Selectboard was contacted about the vault door. Does the town want it?
- Vault Door at Old Town Clerk Office- Brice will inquire with a local business regarding selling it.

9. Public Communication and Comments – Bruce asked for public comment and none were made.

**10. Executive Session** – Dick moved and Jim Seconded to enter into executive session at 8:05 pm. At 8:25 Dick moved and Jim seconded to exit executive session. As an emergency measure, the winter road contract will be given to Avery Excavation, INC. Mike Avery was the main person overseeing Griffin & Griffin’s commercial accounts before they decided to cancel Granville’s and other commercial contracts.

**11. Public Communication and Comments** – No public comments were given.

12. Items for Next Agenda

- Parks and Recreation

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13. Adjourn – Jim moved and Jim seconded to adjourn at 8:27 pm.

Respectfully Submitted By:  
Kathy Werner  
Town Clerk/Treasurer