

## Granville Selectboard Meeting Minutes

November 13, 2019

### **DRAFT**

#### In attendance:

Bruce Hyde, Chair, Richard Poole and James Dague; Selectboard, Norman Arseneault, FEMA Coordinator; Nancy Demers, Assistant Town Clerk, Mark Belisle, Constable and Cheryl L. Sargeant, Clerk

Public: Shawn & Marilyn Dougherty

Call to Order: 5:30 p.m.

#### **Public Communication:**

- None presented

#### **Amend/Approve Agenda:**

- Move the Constable and Building topics so that Mark can leave to attend another meeting.

#### **Financial Reports:**

- Orders were approved as written. Jim again requested to see the financials in advance for review a few days prior to the meeting and to make sure that the gravel payment was for only half and the rest to be paid after the November tax collection. Bruce will speak with the Treasurer about both topics.
- Financial Statements were approved as written.
- Treasurer's Report; Marilyn asked if the Town received the USFS grant payment and Bruce explained that the work had to be done in advance and invoices paid prior to submitting a request for reimbursement. The report was approved as written.

#### **Minutes:**

- October 9 and 16, 2019 Minutes Richard made the motion to accept the minutes as written and Jim seconded. All those in favor.

#### **New Business:**

- Budget Development Bruce will meet with the Town Treasurer and draft a proposed budget and then will review with the Selectboard. Jim requested that the format used last year be used and he will prepare the Road Budget. Cheryl to assist in preparation of Report.

## Granville Selectboard Meeting Minutes

November 13, 2019

Page 2

**DRAFT**

### **New Business:** (continued)

- DRAFT Town Plan was discussed with special thanks to Judy Wood for all the work she did over the last few years. Richard moved to approve the DRAFT Town Plan and Jim seconded. All in favor.

### **Roads:**

- FEMA Post Office Hill Culvert Norm indicated that the final inspection has been performed. Jim made the motion indicating that the project is satisfactorily completed and Richard seconded. All those in favor.
- Norm mentioned that there are 2 final invoices from DuBois & King which are on the pay orders and DuBois Construction has yet to submit their final invoice. It is recommended that the Town transfer FEMA's partial reimbursement of \$190,244.98 into the FEMA Line of Credit which is also on the pay orders.
- FEMA West Hill Slide Norm has yet to hear from FEMA on the 60 day hold which is up. He has spoken with Harvey's and they requested a 60 day advance notice to perform the work, are willing to hold their prices until July 1, 2020 and have requested to perform the clearing and grubbing work this winter if FEMA approves the project. The Town needs to send a request for an extension to the State for a time extension prior to December 31, 2019. Richard made the motion to accept the request and time extension to July 1, 2020 with Harvey's and Jim seconded. All in favor.
- Norm recommends that the Selectboard request another \$20,000.00 for FEMA expenses in the 2020/2021 Budget.
- Town Line Culvert Project Two Rivers Ottawaquechee Regional Commission (TRORC) Jim met with the Agency of Natural Resources and there are no fish they are blocked by a waterfall so there is no special culvert needed. TRORC has the hydraulics study as well as Vtrans Jim to look into the matter further.
- Plowing no reported problems other than a simple mechanical fix. The October 31<sup>st</sup> storm the Town lost 1 culvert in the National Forest which has since been fixed.

## Granville Selectboard Meeting Minutes

November 13 2019

Page 3

**DRAFT**

### **Roads:** (continued)

- Jim reports trying not to go over budget for ditch cleaning and Richard will update his review of conditions and how the past work has faired. Jim has requested that GPS coordinates be included in the report.
- East Granville Winter Maintenance contract has been signed by the Town and waiting for the contractor to return signed copy with insurance documents and workmen's compensation waiver.
- Better Back Roads Grant Jim spoke with them and he needs another 10 hours to work on the application and will ask TRORC to finish the application. The grant is to replace 5 culverts on Maston Hill from the former Branschowski's to Hyde's which are classified as critical on the culvert inventory because they are undersized. Jim made the motion to have Bruce sign the grant application once complete and submit by the December 13, 2019 deadline and Richard seconded. All in favor.

### **Old Business:**

- ECFiber update at the Town Hall Richard will follow up with them on installing the separate line for the security system. Requested permission to post a sign indicating the Town is ECFiber connected. Bruce made the motion to allow the sign and Jim seconded. All in favor.
- Steeple update Bruce met with Steeple Jacks and they will return in January if the Town wants them to do the work. It looks like the drip edge and other structural issues need to be addressed. They will not charge us the inspection fee and said that the steeple and first box need to be removed and brought down to fix at their shop. Kathy pulled the file for the past projects and Bruce will look into the matter further with Vermont Historic Preservation.
- Website Administrator Jim has volunteered to take on the task and will work with Diane Eramo.

Granville Selectboard Meeting Minutes

November 13, 2019

Page 4

**DRAFT**

**Old Business:** (continued)

- Constable Mark reports that the speed trailer will be stored at the John Hirsch Farm for the winter. He has training on Thursday for FEMA Procurement and has had video camera issues and has since gotten it fixed. Bruce asked that he begin working on his Budget request. Mark will be looking into a grant for a new radio maybe.
- The outside lights Mark has adjusted the timer on the parking lot light. He is awaiting word from an electrician on installation of motion sensor lights over Town Hall door and back door.

**Public Communication and Comments:**

- Bruce mentioned that the Town received a Notice of Public Good application from AT&T for antenna upgrades to the cell tower. No action is required from the Town.

**Items for Next Agenda:**

- Budget first draft and plans for holding a couple for work meetings in December.

Next meeting will be December 11, 2019.

Bruce made the motion to adjourn the meeting at 7:00 p.m. And Richard seconded. All in favor.

Respectfully submitted,  
Cheryl L. Sargeant