

Call to Order 5:30 PM

In Attendance:

Selectboard Members: Bruce Hyde/Chair, Richard Poole and Jim Dague.

Public: Roger Stauss, Nancy Demers Gene and Jaqueline Hammond, Shawn and Marilyn Doughrity.

Engineer Bid Committee: Bruce Hyde, Kathy Werner, Steve Mishkit, and Norm Arseneault.

***Subject to Final Approval***

### 1. Public Communications and Comments

Shawn had difficulty opening the pdf of the agenda for November 29 on the website. The Clerk will correct the problem by reposting the agenda.

### 2. Amend/Approve Agenda

Jim submitted a list of topics to add under Old Business topic in bold lettering. Jim requested adding under New Business the topic of Illegal Parking on Post Office Hill Road.

### 3. Financial Reports

- Approve Warrants for Payment – Warrant was amended to pay the GVFD minus the amount owed to the Town. Clerk was instructed to include along with the town check a copy of the town's invoice.

### 4. Approve Minutes

- November 12 Selectboard Minutes- Minutes were approved.

### 5. New Business

- Award Bids for FEMA #4330 Projects –Engineer Design for West Hill Slope & Post Office Hill Culvert
- CSRC Application to Rent Town Hall -Roger gave a description for the planned listening session they would like to hold in the Town Hall on Saturday November 24 from noon till 4:00 pm. Roger requested the rental fee be waived. Richard moved to waive the rental fee. Motion was seconded by Jim. All were in favor.
- Inventory of Committees and Commissions-The committee member discussed the bid proposals. Norm and Bruce had done the research and time on the bids proposals. The Committee recommended to the selectboard to award the Post Office bid to Dubois and King. Jim moved to accept the committee's recommendation to hire Dubois and King. Motion was seconded. All were in favor.

Only one bid was received for the West Hill Slid. The committee discussed the fact that the town still had not gotten an engineer plan for the uphill slide and it would be premature to award the bid before the town had plans for the uphill slide. The committee recommended to the Selectboard to delay awarding the West Hill Slide engineer bid. Jim made the motion to delay taking any action for awarding the bid. Richard seconded the motion. All were in favor.

6. Old Business

- **Illegal Parking on Post Office Hill Road**- Person who had parked their truck in the road has left and is no longer an issue. Jim spoke with the driver and the Constable was contacted.
- **Road Commissioner Computer**-The computer crashed and appears the hard drive failed. Bruce will take the computer to a specialist to have it evaluated.
- **Formalize Employee Details**- Formal title: Casual labor Town Employee. Hourly rate set at \$20/hour with a minimum one hour. Payroll schedule set for bi-weekly.
- **Town Report**-Production schedule will be formed by Town Clerk. Jim will take on financial reports. The Clerk will accept and file individual reports. Cheryl has shown interest with organizing the Town Report for publication. The public is invited to submit a picture for the cover of the report.

7. Public Communication and Comments

The board discussed winter sanding of tow roads.

8. Items for Next Agenda

- November 29 training with VLCT
- Next regular selectboard meeting is on December 10.
- December 10 meeting review both budget proposals for Town and Highway.

9. Adjourn

Jim moved to adjourn the meeting at 8:00 pm. Motion was seconded by Richard. All were in favor with none opposed.

Respectfully Submitted by:  
Kathy Werner  
Town Clerk/Treasurer