

## Granville Selectboard Meeting Minutes

December 11, 2019

### **DRAFT**

In attendance:

Bruce Hyde, Chair, Richard Poole and James Dague; Selectboard, Kathy Werner, Town Clerk/Treasurer; and Cheryl L. Sargeant, Clerk

Public: Shawn & Marilyn Dougherty

Call to Order: 5:30 p.m.

### **Public Communication:**

- None presented

### **Amend/Approve Agenda:**

- None presented

### **Financial Reports:**

- Orders were approved as written. Jim mentioned that the plowing & sanding was on track. Bruce requested he remind the contractor to submit weekly hours.
- Financial Statements were approved as written. Bruce mentioned that Kathy is using the new schedule to post all changes to the Financial Statements on the Monday prior to the meeting with any additional expenses being on separate sheets but not included in the Financial Statements.
- Treasurer's Report; Kathy requested that the Town take out another Line of Credit for FEMA expenses in the amount of \$200,000.00. Jim made the motion to approve the request for another Line of Credit for FEMA expenses up to \$200,000.00 and Richard seconded. All in favor.
- Kathy mentioned that in the future the Town will need a Tax Anticipation Loan to cover expenses. She will research further and present to the Selectboard at the January meeting.

### **Minutes:**

- November 13, 2019 Minutes Richard made the motion to accept the minutes as written and Jim seconded. All those in favor.

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### **New Business:**

- Budget Development Bruce would like to proceed with a full audit in 2020 and then see about pursuing the idea of reinstating the office of Auditor in 2021. Kathy would like to request a new account be made for a Preservation Fund needed for the money she is collecting from recording fees to preserve Town documents. This money would be in the Carl Morse Fund.
- Bruce asked Cheryl to draft a new Mowing Contract with Stephen Twitchell to include the Commons mowing.
- Warning Articles Town Line Culvert Grant for the Town share Jim will look into further. Steeple repairs it was suggested that a request for \$10,000.00 be included Richard will look into further with Vermont Historic Preservation's recommendations for materials to be used. Cheryl on behalf of the Cemetery Commission requested a warning article for tree removal at the South Hollow Cemetery in the amount of \$2,000.00. Shawn found issue with this request and after discussion Jim will look into the matter further.

### **Roads:**

- Town Line Culvert Project Two Rivers Ottauquechee Regional Commission (TRORC) will be advertising for Engineering Services on December 12<sup>th</sup>.
- East Granville Winter Maintenance Bruce requested that Jim look into the sanding of Handley Road due to the number of times in November.

### **Old Business:**

- ECFiber update at the Town Hall Richard reported that they will be going live on Thursday; December 12<sup>th</sup>. Jim requested that we get flyers to hand out for their promotional program; Richard will try to get some. The alarm system line is still giving them problems will look into further.

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**Old Business** (continued):

- Steeple update Jim and Jamie went up into the steeple and it looks structurally sound but displayed a slow leak and the drip edge as pointed out by Bruce was never properly installed failed. Richard will contact Vermont Historic Preservation to see if they will allow other materials to be used for repairs.
- Constable Report none presented.

**Public Communication and Comments:**

- Bruce asked Cheryl to contact other Town officials for their Reports.

**Items for Next Agenda:**

- Budget final draft and Warning Articles
- Selectboard Report
- Preservation Fund Account
- Town Line of Credit

Next meeting will be January 8, 2020.

Bruce made the motion to adjourn the meeting at 8:33 p.m. And Richard seconded. All in favor.

Respectfully submitted,  
Cheryl L. Sargeant