

Town of Granville

SELECT BOARD MINUTES

March 17, 2014

In Attendance:

Select Board; Cheryl Sargeant, Chair; Victoria Crowne & Michele Brown

Town WRVA Representative: John Crowne

Moss Glen Grange Member: Charlene Waite

Public: Thomas and Jacqueline Hammond

Call to Order: 6:00 pm

#### **APPROVED**

- **Hear Communications & Comments**

Michele Brown took the oath of office.

The town received a thank-you letter from Quin Town Senior Center.

Charlene Waite informed the Select Board the Grange is interested in heading this year's Green-up Day. The Select Board accepted the offer.

The Select Board signed approval to allow the 100 to 100 foot road race to use the Town parking lot as a station and to allow the race to pass thru town on August 16, 2014 between the hours of 11:00 am and 4:00 pm.

- **Old Business**

The Town received on bid for a three year mowing contract. The bid was rejected. **Victoria Crowne moved to re-advertise the solicitation for mowing bids which was seconded by Michele Brown. All in favor with none opposed.**

John Crowne reported on the Tri-Town meeting with WRVA. John requested the Select Board appoint someone more knowledgeable as a Representative to WRVA. Michele Brown volunteered to inquire if a certain person would be interested.

John Mansfield of the Planning Commission requested the Select Board reduce the number of members on the Planning Commission to three. The request was approved by a motion made by Victoria Crowne and seconded by Michele Brown. All in favor with none opposed.

It was reported that eight contractors came to the required site visit of Buy-Out properties.

Cheryl sergeant reported contacting VLCT Attorney to discuss sale of tax sale property. Sale is to be done by bid. Proceeds exceeding back taxes are to be transferred to the previous owner.

- **Financial Administration**

All Selectmen and Highway Orders were approved.

**Michele Brown moved to appoint Cheryl Sergeant as Chair which was seconded by Victoria Crowne. All in favor with none opposed.**

**Victoria Crowne moved to appoint Kathy Werner as Clerk to the board. Motion was seconded by Cheryl Sargeant. All in favor with none opposed.**

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Select Board Meetings for the fiscal year were set as follows:

April 7 & 21

May 5 & 19

June 2 & 16

July 7 & 21

August 4 & 18

September 2 & 15

October 6 & 20

November 3 & 17

December 1 & 15

January 5 & 20

Feb. 2 & 16

March 2 & 16

**Michele Brown moved to select The Herald as the newspaper for postings and bid solicitations. Motion was seconded by Victoria Crowne. All in favor with none opposed.**

Victoria Crowne volunteered to draft a thank-you letter to Martha Slater for attending and reporting our Town Meeting.

Cheryl sergeant presented a draft letter to Sullivan, Powers and Company regarding there audit report not being ready for publication in the Town Report.

The board received a letter from Jim Dague suggesting the Select Board appoint a committee to search for a suitable auditing firm.

The Town Clerk declined volunteering to compile and mail next year's Town Report. The Select Board is by Statute responsible and not the Town Clerk.

A draft contract between the Town and the Constable was reviewed. Admendments were made but no action taken.

- **New Business**

Appointments of Town officers were made:

**Cheryl Sargeant moved to re-appoint Peter Parker and appoint Mary Falcon to the Planning Commission. Motion was seconded by Victoria Crowne. All in favor with none opposed.**

**Jim Dague submitted names to appoint to the Conservation Committee. The Select Board accepted the recommendations. Victoria Crowne moved to appoint the following: Jamie Dague for a term ending in 2017; Rick Lee with a term ending in 2015. Motion was seconded by Michele Brown. All in favor with none opposed.**

**Michele Brown moved that the position of Road Commissioner be held vacant and the Select Board will assume role. Motion was seconded by Victoria Crowne. All in favor with none opposed.**

Other appointments made:

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Valley Rescue Squad Representative: Danial Sargeant

WRVA representative: John Crowne (temporary)

Emergency Management Coordinator: John Crowne

E911 Planner: Mark Belisle

Animal Control Officer: Cynthia Kilgore

Town Service Officer: Skye Green

Tree Warden: Norm Arseneault

Weigher of Coal: Kristy Tate

Sexton: Thomas Staukas

Fence Viewer: Danial Sargeant

Agent to Convey Real Estate: Kristi Tate

Building and Grounds Manager: Mark Belisle

ECFiber Alternante: Vacant

**TRORC Representative:**

Flood Plain Board of Adjustments: Victoria Crowne, Jacqueline Hammond, Roger Stauss and Cheryl sergeant

Planning Commission: Mary Falcon

**Town Website Manager:**

Meeting Adjourned at 8:55 pm.

Respectfully Submitted By:

Kathy Werner

Town Clerk/Treasurer

Cover photo was taken on July 7, 2012 by Michael Cunningham.