

SELECT BOARD MEETING

May 6, 2013

Minutes:

In Attendance:

FEMA Liaison: Norm Arseneault

Select Board: Cheryl Sargeant, Chair; Victoria Crowne & Jacqueline Hammond

Animal Control Officer: Cindy Kilgore

Public; Thomas Hammond

Road Commissioner: Kevin Bagley

APPROVED

- **Hear Any public Comments and Communication**

A letter with drawings was submitted by Michael Cunningham with suggestion for stop sign placement near the intersection of Buffalo Farm Road and Town Line Road. No action taken.

- **Old Business**

No proposals were submitted for Winter Maintenance of Handly Road. The Town of Roxbury Select Board had indicated they were not interested with renewing a contract with Granville to maintain the road. No action was taken.

Norm Arseneault submitted a draft summary describing his meeting with FEMA Officials, Town Engineer, Doug Newton and GeoDesign engineer Jason Gaudette on May 1, 2013. They discussed Jason's findings from his engineer studies and explained the logical repair methods at each site. Slide three needs to draft a repair scenario with costs for our portion of the Slide 3 repairs. The cost for Jason to do the report would be the Town's responsibility. Norm made a request that the board approve up to \$5000 to hire GeoDesin. The May 1st report states that Jason anticipated a cost of about \$3,000. **Victoria Crowne moved to approve hiring Jason Gaudette to give an estimate of cost to repair slide 3 not to exceed \$4,000. Motion was seconded by Jaqueline Hammond. All in favor and none opposed.**

Kevin Bagley asked for permission to place gravel on Puddledock Road over the 3" stone then grade the full length of the road. The board denied his request with instruction to wait until after the culvert work is completed.

Kevin discussed with the board about the gates on West Hill Extension. He reported he found the gates unlocked and swinging freely. The gates are owned by the Town and requested they be removed. Cheryl Sargeant moved to have the four gates removed. Motion was seconded by Victoria Crowne. The four gates are specified in the agreement with the Forestry Service.

Two separate road work applications (on Kennedy Road) were submitted for approval.

Applications were for road improvement and water bars. **Victoria Crowne moved to approve the applications for class 4 improvements and waive all permit fees. Motion was seconded by Jaqueline Hammond. All in favor and none opposed.**

Cindy Kilgore reviewed the proposed Dog Ordinance with the board.

- **Financial Management**

Jacqueline Hammond moved to approve all financial reports which was seconded by Victoria Crowne. All in favor and none opposed.

Jacqueline Hammond moved to accept the April minutes. Motion seconded by Cheryl Sargeant. All in favor and none opposed.

The Select Board approved signing contract with Sullivan Powers and Company.

Invoices submitted for HMPG appraisals were submitted and can be eligible for reimbursement once the invoice are paid by the town.

- **New Business**

Victoria Crowne reported on the success of Green Up Day.

The Select Board received recommendations made by the Planning Commission for appointments to the Conservation Commission. **Victoria Crowne moved to make the following appointments to the Conservation Commission: Eileen Dague-1 year term; Jim Dague-2 year term and Roger Stauss-3 year term. Motion was seconded by Jacqueline Hammond. All in favor and none opposed.**

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Continued:

Cheryl Sargeant moved to appoint Jim Parrish as Town representative to the WRVA Contract Group. Motion was seconded by Victoria Crowne. All in favor and none opposed.

Nothing new to report on Scenic Route Byway

Warning signs were placed near Ford Meadow by the USFS.

Motion was made by Jacqueline Hammond to Adjourn at 8:15 pm which was seconded by Victoria Crowne. All in favor and none opposed.

Respectfully Submitted By

Kathy Werner

Town Clerk/Treasurer