

Granville Selectboard Meeting Minutes

January 8, 2020

In attendance: Bruce Hyde, Chair, Richard Poole and James Dague; Selectboard, Kathy Werner, Town Clerk/Treasurer; and Cheryl L. Sargeant, Clerk

Public: Shawn & Marilyn
Dougherty

Call to Order: 5:35
p.m.

Public

Communication:

- Marilyn mentioned that the Conservation Commission meeting agendas and minutes have not been posted and/or on-line since May 2019.
- Cheryl asked who to contact regarding the ice and snow danger at the Post Office. Bruce said that the U.S. Post Office is in charge of the building maintenance and the Town only plows out the parking lot and shovels the walkway.

Amend/Approve

Agenda:

- The Assessor report and invoice were delivered to be included.

Financial

Reports:

- Orders were approved as written. Bruce requested Jim remind the contractor to submit weekly hours for plowing and sanding.
- Financial Statements were approved as written.
- Treasurer's Report; Kathy requested that the Town take out another Line of Credit for Property Tax Anticipation Loan in the amount of \$100,000.00. Jim made the motion to approve the request for a Line of Credit for Property Tax Anticipation Loan from Mascoma Bank in the amount of \$100,000.00 with a \$160.00 charge for an Attorney's Opinion and Richard seconded. All in favor.
- Kathy requested that the Town create a special fund under the Carl Morse Account for restricted funds to preserve municipal records. Under the new law, Town Clerks are now required to set aside at a minimum of \$4 per recorded page for this fund. Bruce made the motion to create a "Restoration and Preservation Reserve Fund". The purpose of the "Restoration and Preservation Reserve Fund" is to be used solely for the restoration, preservation, digitalization, storage, and conservation of municipal records and Jim seconded. All in favor.

Minutes:

- December 11, 2019, Minutes Richard made the motion to accept the minutes as written and Jim seconded. All those in

favor.

New

Business:

- Budget Development the select board went line by line to verify changes and will finalize at a Special Meeting on January 22nd. Kathy and Cheryl will work together again this year to prepare the Town Report for publication. Kathy mentioned that January 15th is the last day to receive petitions for articles and will need to have to the printers no later than February 4th.
- Bruce presented a draft Selectboard Report which was tabled for further review and the cover photograph for the Town Report was also tabled.
- Warning Articles Steeple repairs, Structures Grant, East Granville Fire Fund and the Fire Station Capital Fund. Kathy will prepare the other articles for elections and budget requests.
- Town Hall Rental received a request to rent the Hall for a baby shower on January 18th from 2:00 p.m. To 5:00 p.m. Jim made the motion to accept the rental and Richard seconded. All in favor.
- Website Administration: Bruce will continue to post the Selectboard Agendas and Minutes and Jim will take over posting and updating the other information. Jim would like to have the other commissions and boards trained to post their own information. Jim has found someone local to help train him. He would prioritize work to be done: 1) clean up the website of erroneous content 2) develop individual pages for all departments

and Commissions 3)develop a search engine.

- Local Emergency Management Plan (LEMP) Report needs to contact Mark Belisle to update the report along with the Hazard Mitigation Report which has to be done by March.

Roads:

- FEMA West Hill Slide Harvey's Plumbing & Excavating LLC met with Norman Arseneault, Bruce Hyde, and Chris Bump; Vtrans, to discuss clearing trees and performing the construction work in the spring. Harvey's was given permission to proceed with the tree and ledge removal.
- Town Line Culvert Project: TRORC will be opening bids for Engineering Services on February 12th.
- Road Commissioner Report Ken Beattie has cut down and removed the tree hanging over the road on Puddledock.
- East Granville Winter Maintenance is going well.

Old Business

Constable Report none presented.

- ECFiber update at the Town Hall Richard reported that they are still working on a new switch, telephone service and he will call the alarm company while ECFiber is at the Town Clerk's Office to square away the issue they are having with the separate line on January 9th. There will be a report for the Town Report and

brochures to handout at Town Meeting.

- Steeple update Jim will contact Steeple Jacks of Barre to come down and give an estimate and a written report on repairs needed to fix the steeple from leaking and high wind damage to the outside wood. Jim would like to request a warning article to borrow money over a ten year period.

**Public Communication and
Comments:**

- Bruce asked Cheryl to once again contact other Town officials for their Reports.

Items for Next

Agenda:

- Budget final and Warning Articles Special Meeting January 22nd
- Selectboard Report Special Meeting January 22nd
- Cover for Town Report Special Meeting January 22nd
- Town Line Culvert Bid Opening February 12th

The next meetings will be on January 22 and February 12, 2020.

Jim made the motion to adjourn the meeting at 8:40 p.m. And Richard seconded. All in favor. Respectfully submitted, Cheryl L. Sargeant