

Granville Selectboard Meeting Minutes

October 9, 2019

APPROVED

In attendance:

Bruce Hyde, Chair, Richard Poole and James Dague; Selectboard, Norman Arseneault, Tree Warden, Nancy Demers, Assistant Town Clerk, Rachel Grigorian, and Cheryl L. Sargeant, Clerk

Public: Richard Favor, RAF & Associates and Shawn & Marilyn Dougherty

Call to Order: 5:32 p.m.

Public Communication:

- Shawn presented an e-mail sent on September 22, 2019 regarding the Selectboard meeting minutes of September 11, 2019.

Amend/Approve Agenda:

- Under Old Business add the topic of Local Hazard Mitigation Plan (LHMP) the State has approved and is now with FEMA.

Financial Reports:

- Orders were approved as written. Jim would like to see the Procedures for making monthly payments in advance and to whom. It was also requested that the Selectboard have the financials in advance for review a few days prior to the meeting. Cheryl will speak with the Treasurer to see if accommodations can be made.
- Financial Statements were approved as written.
- Treasurer's Report was approved as written.

Minutes:

- September 11, 2019 Minutes Shawn requested that the minutes be edited to reflect his request in his September 22, 2019 e-mail as follows; **“Shawn requested that the Planning Commission and Conservation Commission follow the Open Meeting Law.”** Richard made the motion to accept the minutes as edited and Bruce seconded. All those in favor.

New Business:

- Website Manager Resignation Bruce and Kathy met with Diane Eramo to develop an instruction manual, job description and to discuss providing training for her replacement. Kathy took notes and will help Bruce keep the website updated until someone can be found.
- Town Assessor, Stephen Twombly has resigned and his assistant Richard Favor of RAF & Associates has worked with him over the past 15 years and has proposed to become his replacement. After further discussion Bruce made the motion to sign the contract for 1 year beginning November 1st and ending October 31st with a 60 day termination upon mutual agreement. in the amount of \$5,850.00 and Richard seconded. All those in favor.
- Town Hall Exterior Lights Bruce would like new lights and a photocell timer. He will talk further with the Buildings and Grounds Administrator.

Roads:

- FEMA Post Office Hill Culvert the road is complete and DuBois & King submitted a change order for additional site visits during construction and Norm recommends paying it. The guardrail remains to be installed. Invoice will be submitted for reimbursement from the State and FEMA. A request was made by a property owner to have trees planted to prevent headlight pollution due to trees being cut. That will be an expense for the Town as it is outside of the scope. Jim will speak with the property owner.
- FEMA West Hill Slide Norm has yet to hear from FEMA on the 60 day hold which will be up next week. He has spoken with Harvey's and they are ready to go as soon as given with word.
- Town Line Culvert Project Two Rivers Ottauquechee Regional Commission (TRORC) wants more money for engineering assistance and for applying for the wetland permits. After further discussion it was decided to speak with TRORC to see if we can go with a less expensive fix and do the headers and extend the culvert.

Roads: (continued)

- Jim reports that the Town received an invoice for 2,000 yards of gravel and after discussion it was recommended that Jim speak with the owner. Jim recommended at least paying for half as they were taking it now and adjust the pay orders accordingly and Bruce seconded. All in favor.
- North Hollow Road out through Puddledock was graveled, Buffalo Farm Road to North Hollow Road performing erosion prevention and will be grading Maston Hill from Clampitt's to the beaver pond, intersections at Town Line Road, Butz Road and North Hollow Road.
- Jim would like to meet with Charles Smith, Jr. to discuss the Winter Roads Maintenance. Bruce will contact to see if he can meet on October 16th at 6:00 p.m.

Old Business:

- ECFiber update at the Town Hall has been completed and working. They still have to finish the separate line for the security system. There is a public WiFi connection that can be used without a password.
- Tree Warden update Norm held an informational meeting on September 28th from 10:00 a.m. Til 11:00 a.m. At the Town Hall for the Dangerous Trees along North Hollow Road. He recommends the Selectboard set its parameters for work and seek bids. He has updated the Policy for the Town Green in regards to parking near the trees due to the trees getting larger which the Town Clerk needs to attach to the rental agreement. He recommends soliciting bids this fall for pruning of the trees on the green to keep them healthy.
- Corner School update Bruce and Ronald Millard attended the ceremony in St. Johnsbury announcing grant recipients. This will help them replace the windows.
- Steeple update we are awaiting the inspection of the steeple.

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Old Business: (continued)

- Open Meeting Law Training Review Bruce has spoken with the different commissions and will continue to work with them.
- DRAFT Town Plan TRORC has made changes and the Selectboard and Planning Commission have reviewed them and have made a few more changes which were approved at the Planning Commission meeting on October 7th. Bruce made the recommendation that the Selectboard hold its Public Hearing on November 13th at 5:00 p.m. If that fits into the review schedule. The DRAFT will be available at the Town Clerk's Office and on the website for the public to review. Jim made the motion to accept the recent revisions and to hold the Public Hearing and Richard seconded. All in favor.

Public Communication and Comments:

- Richard would like to be assured that the Town is protected from e-mail scams so that we are not put into a similar situation as Norwich.

Items for Next Agenda:

- Town Plan Hearing, budget discussions, including the mowing of the Commons in the mowing contract and Forest Legacy Project discussion with Megan Bender.

Next meeting will be November 13, 2019.

Jim made the motion to adjourn the meeting at 8:29 p.m. And Richard seconded. All in favor.

Respectfully submitted,
Cheryl L. Sargeant
Selectboard Clerk