

TOWN OF GRANVILLE

Select Board Minutes

February 1, 2016

In Attendance:

Select board: Cheryl Sargeant/Chair; Michele Brown and Sean Linskey

Constable Mark Belisle; Road Commissioner Kevin Bagley; GVFD Chief Danial Sargreant and GVFD

Second Chief Dave Winborn

Public: Norm Arseneault, Joe Emenheiser and Steven Werner

Cal to Order at 6:00 pm

Subject to Approval

Public Communication and Comments

The Chair asked for public comments and none were given.

Financial Management

A final draft Agreement between the Town and Granville Volunteer Fire Department, Inc. was submitted for final review and approval. Michele motioned to have Michele sign the agreement, which was seconded by Sean. All in favor with none opposed. Dave Winborn signed on behalf of the GVFD, Inc.

Town Highways-There was more discussion regarding a request by the tenants living on Gene's Road to discontinue the town's trails and road. Points touched on by the Select board included keeping the trails owned by the town but moving the trail heads away from the house if the owners agree and discontinue the road. Currently the tenants planning to purchase the property until then the board tabled the Public Hearing until April. The tenants requested allowing them to erect a gate on the south end of Gene's Road which was granted. The gate is to be kept unlocked and installed 50 feet from the intersection with Route 100. Sean moved to allow a gate installed on the north end of Gene's Road. Motion was seconded in all in favor and none opposed.

The Constable notified the Select board that the speed limit signs on Route 12A have been moved due to speed zones being changed by the State. Mark stated that the town's Highway Ordinance will need updating to reflect the speed zone changes.

Norm Arseneault reviewed the Highway Certificate renewal with changes with the Select board. Trail #7 was extended 0.05 miles based on measurement by Sean Linskey and Norm Arseneault in May 2015 and relocated slightly to the West based on a field investigation. Michele moved to approve the Trail #7 extension by 0.05 miles. Sean seconded the motion with all in favor and none opposed. Michele then moved to accept the relocation of Trail #7. Motion was seconded by Sean with all in favor and none opposed. Michele then moved to accept the Annual Highway Mileage Certificate with updates. Motion was seconded by Sean with all in favor and none opposed.

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Continued:

Financial Management

Financial Reports were reviewed by the board. Michele moved to accept the financial reports, which was seconded by Cheryl. All were in favor with none opposed.

All pay orders were reviewed. Michele moved to accept the pay orders, which was seconded by Cheryl. All were in favor with none opposed.

The Chair of the Board presented a draft Personnel Policy with proposed changes that included changing the Town Clerk/Treasurers office schedule from four to five days a week. The proposed 2016/17 budget salary increase and increased hours were both proposed by the Chair of the Select Board. A discussion followed with the Town Clerk. The proposal is to have the Clerk Office open Monday through Friday 9 until 3, increasing hours from 24 to 30 hours a week. After negotiating with the Clerk and discussing the need for an additional day, the Clerk agreed to increase office hours Monday thru Thursday by one hour, a total of 28 hours per week. Michele Brown moved to accept the revised Personnel Policy which was seconded by Cheryl. All were in favor with none opposed. The new hours will not go into effect until July 2016.

Cheryl asked the Town Clerk about names on the Voters check list. The Town Clerk stated that the list is continually being updated with names registering in other towns, moving out of town, death notices or new registrations. Changes will continue on through February 24 until 5 pm.

New Business

Moss Glen Grange will be serving dinner at the Annual Town Meeting.

The widening of the Town Hall parking lot for Town Meeting will not be needed as there is no snow.

The three year contract for grading was returned signed by Harvey's Plumbing and Excavating. Sean moved to have Cheryl sign for the town. Motion was seconded by Michele. All were in favor with none opposed.

Sean moved to adjourn the meeting at 6:55 pm. Motion was seconded by Michele with all in favor and none opposed.

Respectfully submitted by:
Kathy Werner
Town Clerk/Treasurer