

## Granville Selectboard Meeting Minutes

March 11, 2020

### **APPROVED**

In attendance:

Bruce Hyde, Chair, James Dague and Steve Twitchell; Selectboard and Cheryl L. Sargeant, Clerk

Call to Order: 5:36 p.m.

### **Public Communication:**

- None presented

### **Amend/Approve Agenda:**

- Add Town Meeting wrap up under New Business

### **Financial Reports:**

- Orders were approved as written.
- Review financial statements Jim mentioned that Line Item 9110 (Constable Supplies) was over budget. Bruce explained the reports to the new member and that the report to look closely at was the Cash on hand (Profit and Loss) to help follow the budget.
- Treasurer's Reports were reviewed

### **Minutes:**

- February 21, 2020 Minutes Jim made the motion to approve as posted and Bruce seconded. All those in favor.

### **New Business:**

- Elect Board Chair Jim made the motion to appoint Bruce and Steve seconded. All those in favor.
- Appoint Selectboard Clerk Jim made the motion to appoint Cheryl and Steve seconded. All those in favor.

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### **New Business:** (continued)

- Set Meeting Schedule Bruce suggested to change the day to the second Monday of the month and Jim suggested to change the time to 5:00 p.m. The meeting schedule is as follows; April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, December 14, 2020 then January 11, and February 8, 2021. Jim made the motion to accept the schedule and time change and Steve seconded. All those in favor.
- Select Primary Newspaper Jim made the motion to place all notices and legal advertisements in The Herald of Randolph and Steve seconded. All those in favor.
- Set Locations for Public Postings Jim made the motion to post at the Town Offices, US Post Office, fire station and the Granville Country Store and Steve seconded. All those in favor.
- Make Appointments: Jim made the motion to accept the appointments as follows and Steve seconded. All those in favor.
  - Road Commissioner – Jim Dague until June 30, 2020
  - Animal Control Officer – Mark Belisle
  - Buildings and Grounds Manager – Mark Belisle
  - E911 Planner – Mark Belisle
  - Local Emergency Services Coordinator – Mark Belisle
  - Sexton – Scott Sargeant
  - White River Valley Ambulance Representative – Danial Sargeant
  - Agent to Convey Real Estate – Cheryl L. Sargeant
  - Town Liaison to GVFD – Victoria Crowne
  - Town Website Manager – Jim Dague
  - ECFiber Representative – Richard Poole
  - ECFiber Alternate Representative – Bruce Hyde
  - FEMA Coordinator – Norman Arseneault
  - Tree Warden – Norman Arseneault
  - Fence Viewers – Judy Wood, Danial Sargeant and Vacant
  - Town Service Officer – Cheryl L. Sargeant
  - Inspector of Lumber, Shingles and Wood – Vacant
  - Weigher of Coal – Vacant
  - Grand Juror - Vacant

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#### **New Business:** (continued)

- Discuss and Act upon open Auditor position after some discussion Jim made the motion to table the appointment until the position could be advertised and make a decision at the April 13<sup>th</sup> meeting and Steve seconded. All those in favor.
- Granville Store Liquor License Renewal Jim made the motion to approve the renewal and Steve seconded. All those in favor.
- VT Grand Fondo Bike Event on June 27<sup>th</sup> after some discussion Jim made the motion to table the request until Bruce could contact them regarding the route requested being a closed road and Steve seconded. All in favor.
- Approve Mowing Contract after some discussion Jim made the motion to table to give the Town time to advertise and hold a bid opening at the April 13<sup>th</sup> meeting and Steve seconded. All those in favor.
- Town Energy Coordinator after discussion Bruce made the motion to appoint Jim as the Coordinator to participate in the 5 town energy committee and Steve seconded. All those in favor.

#### **Roads:**

- Jim reported that overall, the Road Budget is on track and anticipates that although the Grading Budget appears to be over spent, additional Grading will be a priority for the remaining fiscal year. Also, the roads will be posted prior to April 1<sup>st</sup>.
- US Forest Service (USFS) Cooperative Road Agreement Jim made the motion to approve the Agreement and Steve seconded. All those in favor.
- FEMA West Hill Slide update no further information available will begin work in the spring and awaiting Chris Bump from Vtrans to visit site.

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### **Roads:** (continued)

- Town Line Road Culvert update after discussion Jim made the motion to appoint Cheryl as the Municipal Project Manager (MPM) and Steve seconded. All those in favor.

### **Old Business:**

- ECFiber update at the Town Hall still having telephone alarm problems.
- Steeple update Bruce spoke with Preservation Trust and they have a grant for \$250.00 to look into what needs to be done and they will make recommendations for contractors to perform the work. Bruce also met with Connor's Construction and they gave an estimate for repairs which was in line with the others. Jim made the motion to apply for the grant from Preservation Trust and Steve seconded. All those in favor.
- Constable Report none presented.
- Jim mentioned that the Town Hall Rentals are under the Town Clerk's authority but the Selectboard has the authority to waive fees.
- Tax Sale property in East Granville Cheryl will work with the Delinquent Tax Collector and Kathy on potential resolutions.
- Jim requested that the Conservation Commission contact the Selectboard to discuss the Commons mowing and care moving forward. Jim would also like to see if there is interest in forming a Trails Committee or joining the two under the Conservation Commission. Would like to invite them to the April 13<sup>th</sup> meeting.
- Town Clerk's mailing address is now P O Box 88, Granville, VT 05747.

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**Items for Next Agenda:**

- Appointments for Auditor, Planning Commission and Conservation Commission
- Mowing Contract Bid Opening
- VT Fondo Bike Event
- Energy Coordinator
- Cemetery Commission funding for mowing

Next meeting will be April 13, 2020 regular meeting at 5:00 p.m.

Jim made the motion to adjourn the meeting at 7:45 p.m. And Bruce seconded. All in favor.

Respectfully submitted,  
Cheryl L. Sargeant  
Selectboard Clerk