

Granville Selectboard Meeting Minutes
April 13, 2020 via Zoom Meeting ID #927410512
DRAFT

In attendance:

Bruce Hyde, Chair, James Dague and Steve Twitchell (joined the meeting at 5:41 p.m.); Selectboard, Mark Belisle, Constable/Buildings & Grounds Manager and Cheryl L. Sargeant, Clerk

Public: Shawn & Marilyn Dougherty

Call to Order: 5:00 p.m. with Bruce reading a paragraph regarding holding public meetings using video conferencing as recommended by the Vermont League of Cities and Towns (VLCT).

Public Communication:

- None presented

Amend/Approve Agenda:

- Add Selectboard's role in enforcing Open Meeting Law with other Commissions
- Add Job Descriptions for appointed positions
- Add agreement with Valley Animal Hospital to board stray dogs

Financial Reports:

- Orders were approved as written with Jim making the motion to have Bruce sign the orders on behalf of the Board Bruce seconded. All in favor.
- Review financial statements Jim mentioned that Line Item 9110 (Constable Supplies) was over budget. Mark explained it was due to changes in equipment and vehicles. Jim would also like to recommend that the contract with Charles Smith, Jr. be continued for 2020/2021 as he did an excellent job and was under budget. Jim will give him a call to discuss and will speak with the company covering East Granville regarding the invoice submitted for February which should be okay.
- Treasurer's Reports were reviewed with Jim noting that Lines #8 and #11 should be removed as Line #9 replaces them.

Minutes:

- March 11, 2020 Minutes Jim made the motion to approve as posted and Bruce seconded. All those in favor.

New Business:

- Open Bids for Mowing Town Properties 2 bids were submitted with Bruce opening them. Steve Twitchell Lawn Care bid \$5,000.00 /year (Town \$2,170.00/year or \$6,500.00 for 3 years and Cemeteries \$2,830/year or \$8,500.00 for 3 years) and a \$30.00/hour clean up fee. Catamount Property Management bid Town \$3,549.00/year and Cemeteries \$3,224.00/year with a \$30.00/hour clean up fee. Jim made the motion to award the 3 year contract to Steve Twitchell Lawn Care in the quoted amount of \$15,000.00 for 3 years with a \$30.00/hour clean up fee with the option to renew at the end of the term and Bruce seconded. All in favor.
- Extend Dog License Deadline as requested by Kathy to June 30th without any penalties and after a \$10.00 penalty will apply. Jim made the motion to approve the request and Bruce seconded. All in favor.
- Appoint Auditor Jim made the motion to appoint Robin Haggerman until next Town Meeting and Bruce seconded. All in favor.
- Appoint other Town vacancies none were presented therefore they were left vacant.
- **Steve Twitchell joined the meeting at 5:41 p.m.**
- Local Emergency Management Plan (LEMP) Approval Mark has updated the names and contact information. Jim requested that Section #4 be corrected to show the approved posting sites and that Section #3 correct Beattie Earthworks' telephone to 349-3676 and Mike Eramo's telephone to 363-0936. Jim made the motion to approve as amended with Bruce to sign and drop off with Town Clerk and Steve seconded. All in favor.

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New Business: (continued)

- Corvid 19 Update Bruce has been participating in 2 meetings with the White River Valley towns from Granville to Hartford and a more local group from Rochester and Hancock. After a lengthy discussion it was decided that people in Granville were taking care of each other and Mark would bring a copy of the contact information prepared by CAPSTONE to the citizens of East Granville. Mark will contact Brett Stickney; Second Constable to help spread the word to call 211 if you need assistance.
- Valley Animal Hospital Dog Pound after discussion Jim made the motion to approve the agreement and Bruce seconded. All in favor.
- Posting of Meetings for other Commissions; Planning Commission is not meeting each month. Cemetery Commission does not meet on a regular basis and is currently shut down and following the recommendations from the Vermont Funeral Directors' Association.
- Job Descriptions for appointed positions Jim would like to ask them to write a brief description of what it is they do.

Old Business:

- East Granville Tax Sale Property Cheryl spoke with Nancy Needham and no further contact and/or payments have been made by the property owner. It is recommended that the Town contact its attorney to get guidance. After discussion Bruce will ride over to East Granville with Mark to visit the property owner.
- Vermont Grand Fondo Bike Event on June 27th they are aware the road is closed and the event probably will be cancelled although Bruce has not heard from them.

Roads:

- FEMA West Hill Slide update Bruce has contacted Chris Bump and with the State shutdown has not been able to schedule a meeting.

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Roads: (continued)

- Town Line Road Culvert update Cheryl has been approved as the Municipal Project Manager (MPM) and Bruce will contact Chris Bump to assist with the Request for Proposal for an engineering firm.
- Town Line Road has had the worst mud issues and work is planned this year to fix this annual problem. The frost is almost all out and once dry with schedule grading. Richard Poole has been out surveying the trouble spots again this year using mile marker locations. Bruce mentioned that the North Hollow Road sign needs to be fixed. Mark asked about road sweeping and Bruce asked about fixing potholes in the pavement. Jim is waiting until the next fiscal year to do some of this work and for the shutdown requirement to be lifted.

Old Business:

- ECFiber update at the Town Hall still having telephone alarm problems.
- Steeple update the Town received the \$250.00 grant to look into what needs to be done. The contractor has to wait until the shutdown is over before they can perform work.
- Constable Report Mark is in emergency status and being cautious.

Public Communication and Comments:

- Marilyn reported that the stop sign was laying down at the end of Kennedy Road. Vtrans will be contacted as they are in charge of stop signs on Town Highways intersecting State Highways.
- Jim mentioned that FEMA is giving out grants to Towns for disinfecting supplies, etc. Bruce said that Kathy has it under control and we do not need to apply as no one is using the building.

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Next meeting will be May 11, 2020 regular meeting at 5:00 p.m.

Jim made the motion to adjourn the meeting at 6:50 p.m. And Steve seconded. All in favor.

Respectfully submitted,
Cheryl L. Sargeant
Selectboard Clerk