

Granville Selectboard Meeting Minutes
September 14, 2020 via Zoom Meeting ID #88083147576
DRAFT

In attendance:

Bruce Hyde, Chair and James Dague; Selectboard, Mark Belisle, Constable/Buildings and Grounds Manager, Kenneth Beattie, Road Foreman and Cheryl L. Sargeant, Clerk

Public: Marilyn & Shawn Dougherty and Melissa Joyce

Call to Order: 5:00 p.m. with Bruce reading a paragraph regarding holding public meetings using video conferencing as recommended by the Vermont League of Cities and Towns (VLCT). Bruce also announced that Steve Twitchell would not be joining the meeting tonight as he was hospitalized for testing.

Public Communication:

- Shawn brought up the discussion at the last meeting regarding land on Post Office Hill Road and wanting to know more about that. Bruce mentioned that it was a possible site for a fire station, Jim indicated that the Town was no longer interested in pursuing and Mark said that it has since been sold.

Amend/Approve Agenda:

- Nothing presented.

Financial Reports:

- Orders were reviewed with clarification regarding the charges for the Maston Hill culvert grant project which Jim will work with Kathy. Shawn asked why no other quotes were sought? Jim explained this project was designed last fall and apologized if he made a mistake not putting it out for bids. Winter Sand cost \$11,970.00 and Jim will calculate the total cost for trucking as several trucks hauled. Granville Manufacturing invoice to be paid in full and Kathy can use the Line of Credit if she has to. Jim made the motion to approve as written and to have Bruce sign the orders on behalf of the Board Bruce seconded. All in favor.

Financials: (continued)

- Review financial statements dated September 10th and September 14th
Shawn mentioned that he did not receive them as requested and Bruce explained that Kathy was having technical difficulties and could not scan them.
- Treasurer's Reports were reviewed and approved as written.
- Update on Town Audit Bruce reports that there is no schedule yet and Kathy has pulled all of the requested information. Bruce to follow-up.

Minutes:

- August 10, 2020 Minutes Jim asked how Martha from The Herald of Randolph gets them for publication. Cheryl explained that they are e-mailed once the Selectboard has finalized the DRAFT and she edits them further which may cause some issues.

New Business:

- Insurance Offer for Chimney Repair Bruce reports that they feel it was weather related and offered \$5,000.00. Jim moved to accept the insurance company's offer and Bruce seconded. All in favor.
- Vermont Land Trust Purchase of Hewitt Farm Development Rights. Bruce said that it has been approved and the sale will go through.
- Lock Box Grant The Secretary of State's Office is offering a grant program for towns to install a lock box for voters to place their absentee votes, etc. Mark says it will be near the steps and within view of the security cameras and it will be fully paid for by the State. Bruce made the motion to approve Jim seconded. All in favor.
- Update from Two Rivers Ottauquechee Regional Commission (TROC) representative Mark reports that nothing is happening lately due to COVID. Mainly review town plans, there is a new stormwater runoff process and Bruce mentioned that they are working on the flood plain project.

New Business: (continued)

- Update on U.S. Forest Service/Town Cooperative Agreement Kathy has sent it in but has yet to hear back. Jim reports that the Town has performed work and is waiting to invoice for.
- Report from Buildings and Grounds Manager shingles need to be replaced on the Town Clerk's Office they are falling off and it has been about 20 years since they were done. Mark would like to have a Warning Article next Town Meeting.
- Quintown Subregional Energy Committee Jim reports that TROC received a grant for the 5 towns to organize and each town to have 2 members. Jim recommended tabling and Bruce seconded. All in favor.

Old Business:

- Constable Report and Speed Trailer Report Bruce was surprised that the speeds were so low on the radar trailer report especially Post Office Hill Road. Mark mentioned that speeds are consistently average lower than the posted speed limit. He moved the trailer to East Granville today.
- Application for Steeple Historic Preservation Grant Bruce will proceed with filling out the 50/50 grant application which is due in October. The Town will be applying for all of the items mentioned in the engineering report which estimates to be \$40,000.00.
- Fire Department Reports and Tax Filings Bruce wishes to thank Dan Sargeant for providing all of the back up information and all of it is at the Town Clerk's Office. Jim requested that it be made available for review and asked where they are stored. Marilyn asked for an update on the tanker sitting outside. Cheryl mentioned that in their June meeting minutes sent to the Selectboard explain that it is out of service and that it is the Town's equipment that they will have to decide what to do with it. In answer to Jim's question about storage of financials they are in the locked file cabinet by Kathy's desk. Jim will speak with Kathy about having a copy made for the Selectboard.

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Roads:

- Road Commissioner Update the rails on the bridge on Kennedy Road are broken and Steve was going to fix them then he got sick. Jim will look into it.
- Town Line Road Culvert Update Bruce received an email from Chris Bump of Vtrans indicating that they will be meeting at the site on Thursday at 10:00 a.m. to look it over. Jim and Ken will be there along with Jaren Borque from Agency of Natural Resources. They recommend a 10 to 15 foot extension on the high side with jersey barriers on the low side. Structures grants have been canceled for the year, Debra Pierce recommends holding onto the FHWA grant until the Town knows what it will do.
- Road Signs Jim ordered 3 new signs (North Hollow, Kennedy and Old Stage Road). Bruce to email the O'Connells to ask about the one they have.
- Ken mentioned that he spoke with a paving contractor about the Post Office Hill Road potholes to pave the bridge approaches including the pot holes. The vendor, Charlie Bowen, estimated that it would cost \$2,200 for the approaches and \$8,495 for the major potholes for a total of \$10,695. Jim said that Charlie Smith said that he would fill in the pot holes for \$1,500. Bruce asked that Ken get 2 more quotes and that the Selectboard would get together in 2 weeks to award.
- Charlie submitted a list of projects that he felt needed to be done prior to winter. Jim said that most of them would be performed and that Charlie was instructed to fix the sand screen. Ken will be working on Town Line gravel, Butz Road sinkhole/culvert, Buffalo Farm grading and the turn around on Town Line Road at the Rochester line.

Public Communication and Comments:

- Melissa asked permission to hold a Trunk or Treat event at the Town Hall parking lot for the kids with pumpkin show. She is working with Rachel Grigorian and other tri-town girl scout members to organize the event in each town with a VT Route 100 Halloween Parade of decorated homes. Further discussion at the October meeting.

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Public Communication and Comments: (continued)

- Cheryl mentioned that there will be a 4th food drop put on by HOPE of Middlebury on Friday; September 18th. Jim mentioned that the Town should look into contributing towards this organization and Bruce will look into.

Next meeting will be September 26, 2020 special meeting at 9:00 a.m. to discuss the pot holes on Post Office Hill Road and October 12 regular meeting at 5:00 p.m.

Jim made the motion to adjourn the meeting at 6:35 p.m. and Bruce seconded. All in favor.

Respectfully submitted,
Cheryl L. Sargeant
Selectboard Clerk