

Granville Selectboard Meeting Minutes
November 8, 2021

APPROVED

In attendance: Bruce Hyde, Chair and Jennifer Page Stickney via telephone Selectboard, Kathy Werner, Town Clerk/Treasurer, Nancy Demears, Assistant Town Clerk/Treasurer, Marilyn Dougherty, Website Manager, Victoria Crowne, Granville Volunteer Fire Department (GVFD) Town Representative, Dan Sargeant, GVFD Fire Chief, Ken Beattie, Road Foreman and Cheryl L. Sargeant, Clerk

Public: Brian Sargeant, Jon Lambert, Nancy Shaw, Lisa ;GVFD Fire/First Response, Shawn Dougherty and Judith Wood

Call to Order: 5:30 p.m.

Public Communication:

- Bruce indicated that Rachel Grigorian would not be attending as she was on vacation.
- Judy former member of the Planning Commission presented a DRAFT Telecommunications Ordinance for the Selectboard's review indicating that it is a tool for the Town to participate in the Department of Public Service process. She will send an electronic file as well.

Amend/Approve Agenda:

- None presented

Financial Reports:

- Orders – Bruce indicated that the Steeple work was done and they were paying the Bowl Mill \$51,000.00 upfront for gravel. Shawn asked if the Selectboard was aware if they renewed their ACT 250 permit; Bruce indicated they had not received anything. Shawn then asked about the North Hollow Road project going over by \$3,106.00; Bruce indicated it was due to extra work and it was approved by Two Rivers Ottauquechee Regional Commission (TRORC). Shawn then asked about the \$6,500.00 insurance claim for the GVFD Rescue truck repairs; Bruce indicated GVFD would be paying the deductible. One last question Shawn asked about invoices for grading; Bruce indicated he had asked for them but none have been submitted. Jen made the motion to approve the orders and to have Bruce sign them on behalf of the Selectboard Bruce seconded. All in favor.
- Steeple Loan – Kathy will scan the documents to Jennifer and Rachel for signature as it is required that all 3 Selectboard members sign.
- Financial Reports – Jennifer asked about the payment for East Granville Winter Maintenance; Kathy indicated that the first payment is scheduled for November 15th and Bruce mentioned that the contract is for \$4,500.00 and they would be signing it tonight.
- Treasurer's Report – Bruce indicated that there were 4 grants left (Historic Preservation and 3 roads) and they were moving along.
- Audit Schedule – Kathy indicated she had not heard from the e-mail she had sent.

Financials (continued):

- Budget Schedule – Bruce and Kathy will DRAFT for December meeting.
- Fire Department Truck Bid – Bruce indicated that the Town received 1 bid for \$1,200.00 from Reggie Brown in Roxbury. After a brief discussion it was decided to sell the truck with Kathy handling the paperwork. Jennifer made the motion to approve the sale and Bruce seconded. All in favor.
- Warned Articles – Tabled for discussion at the December meeting.

Minutes:

- October 11, 2021 Jennifer made the motion to approve as amended and Bruce seconded. All in favor.

New Business:

- Website Update – Marilyn asked if she could use one of the remaining laptops. After a brief discussion Jennifer made the motion to allow the Website Manager to use a laptop and Bruce seconded. All in favor.
- Planning Commission Update – Bruce reported that 4 members had now resigned leaving 3 members currently.

Old Business:

- Constable Report – None presented.
- Buildings & Grounds – None presented
- Roof Update – Bruce indicated they were still seeking bids for the work and they steeple contractor was interested in submitted a bid.
- Steeple Renovation – Bruce indicated that the work was complete.
- Cell Tower Update – Bruce indicated that AT&T withdrew its application and is now working on a new site on the same parcel that is not visible by most neighbors and will resubmit.
- GVFD Equipment/Vehicle Update – Dan indicated that the Rescue was still at G. Stone Commercial for an oil leak and the GVFD would use its Line of Credit to pay for the expense. The used Tanker was purchased by the GVFD with a loan and they were paying for that through fund raising. After a lengthy discussion regarding concerns Bruce had with the building, costs of the Town and ownership of equipment it was agreed by Dan and Victoria to print the missing financial reports and to add another column to the equipment inventory indicating values for the insurance provider. All will be given to the Town Clerk. Bruce, Ken and Dan will work together now on the building issues with help from other community members.

Roads:

- Road Foreman Report Ken indicated that he had not yet submitted invoices for October and November's grading work and that it was accurate he only spent \$588.00 this fiscal year.
- North Hollow and Plunkton Road Projects Bruce indicated that the contractor completed the work on the North Hollow Road and overran due to ledge removal and ditching. Ken was putting down gravel. Plunkton Road will be done in 2022 with a completion date of June 30, 2022. Two River Ottauquechee Regional Commission (TRORC) has approved the project and the time extension.
- Winter Road Contract – Bruce indicated that Charlie has requested an increase of \$2,000.00 due to fuel costs changing the amount to \$47,000.00. Jennifer made the motion to approve the change to the contract and Bruce's signature and Bruce seconded. All in favor.
- East Granville Contract – Bruce indicated that the Town had signed the contract months ago.
- Grants – Ken indicated that he has asked TRORC to look into grants for Puddledock ditching and Buffalo Farm Road. He also indicated that there are Town Equipment Grants for town highways.
- Post Office Hill Road – Cheryl asked about the status of the pot holes being filled/paved. Ken indicated that he would follow-up with Charlie.
- Road Signs – None presented.

Public Comments:

- Shawn asked about the US Forest Service grant; Ken has not received any response and would follow-up.
- Marilyn asked if the Town would ever consider installing a solar panel on its buildings. Bruce indicated that the Rochester Climate Change group was looking into with Rural Development.

Items for Next Meeting:

- Budget for 2022/2023
- Warning Articles
- Town Report Schedule and Audit Report

Next meeting will be a change to the regular meeting schedule to December 6, 2021 at 5:30 p.m. Instead of December 13, 2021.

Jennifer made the motion to adjourn the meeting at 7:23 p.m. And Bruce seconded. All in favor.

Respectfully submitted,
Cheryl L. Sargeant
Selectboard Clerk